

WARRANTY TRANSFER PROCEDURE

This document describes the procedure that must be followed to obtain a transfer of warranty. Whether or not a particular roof qualifies for warranty transfer depends on the condition of the roof. Not all roofs will qualify for a transfer.

1. The new owner must complete, sign and send a Request for Warranty Transfer form to Soprema. Mailing instructions are printed on the form, which is available for viewing and printing at <www.soprema.us>. If you do not have access to the Internet, call the National Warranty Department at (800) 356-3521, and a form will be mailed to you.
2. Soprema must be paid a nonrefundable warranty transfer fee of \$500 plus the nonrefundable portion of an inspection fee of \$1,000. The check should be made payable to "Soprema, Inc." and sent with the request for transfer. After receiving both the request for transfer and funds in the amount of the nonrefundable fees, Soprema will dispatch an inspector to the building for the purpose of walking the roof. The inspector must be granted access to the roof during weekday, daylight hours. We will attempt to give no less than one day's prior notice of when the inspector will be arriving. To the extent the inspector's fees (which will be charged at a rate of no more than \$50 per hour) plus costs exceed \$1,000, you will be invoiced for the difference. The transfer of the warranty, even if approved by Soprema, will not become effective until the inspector's fees and costs are paid in full.
3. Promptly after inspection, you will be notified as to whether or not the condition of the roof is such that it qualifies for a warranty transfer. Reasons a roof might not qualify for warranty transfer include extensive damage due to physical abuse, unauthorized post-installation work on or about the roof, and failure to properly maintain. Warranty transfer might be made contingent upon completion of repairs described by the inspector. If repairs are required, they must be completed by a Soprema Authorized Applicator in strict compliance with Soprema's current specifications and approved installation practices within 30 days of the date you receive the scope of work, unless Soprema agrees in writing to a longer time period. You agree to bear the expense of making the repairs. Soprema will require written certification from the applicator that all the repairs have been completed in accordance with the requirements of this paragraph. Soprema also reserves the right to inspect the repairs before warranty transfer.
4. Upon completion of all of the above to the satisfaction of Soprema, a transfer rider will be issued.